



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Lublin University of Technology	PL LUBLIN03	<u>Erasmus Departmental Coordinator:</u> Michał Dmitruk, MSc Faculty of Civil Engineering and Architecture <u>International Exchange Office Coordinator:</u> Marcin Żuk, MPhil ul. Nadbystrzycka 42 a (D.S. 4, p. 8) 20-501 Lublin, Poland tel.: +48 81 53 84 719 fax: +48 81 53 84 792 email: m.zuk@pollub.pl	International Exchange Office website: www.bwm.pollub.pl ECTS Catalogue: http://bwm.pollub.pl/ects_en
Technical University of Crete (POLYTECHNIO KRITIS) School of Architectural Engineering	G KRITIS09	Contact person of School: Ass. Prof. SKOUTELIS Nikolaos, skoutelis@arch.tuc.gr tel.: +30 28210 37120	http://www.tuc.gr http://www.tuc.gr/erasmus-en.html

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Institutional Contact person: Mrs. MAVRIDOU Thelma e-mail : erasmus@isc.tuc.gr tel. : +30 28210 37332 fax: +30 28210 37522	http://www.arch.tuc.gr/deps_en.html
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration*]
G KRITIS09	PL LUBLIN03	589	Architecture	1 st	2 SMS Total 10 months
PL LUBLIN03	G KRITIS09	589	Architecture	1 st	2 SMS Total 10 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
G KRITIS09	PL LUBLIN03	589	Architecture	1 STA 1 week	1 STT, 5 days
PL LUBLIN03	G KRITIS09	589	Architecture	1 STA 1 week	1 STT, 5 days

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G KRITIS09		GREEK	ENGLISH	ENGLISH B2	ENGLISH B2
PL LUBLIN03		ENGLISH	ENGLISH	ENGLISH B2	ENGLISH B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

G KRITIS09

Please refer to the following link: <http://www.tuc.gr/erasmus-en.html>

Infrastructure to welcome students and staff with disabilities: <http://www.tuc.gr/484.html>

PARTNER UNIVERSITY

PL LUBLIN03:

In case you need more detailed information please contact the International Exchange Office. Students: c.handzel@pollub.pl

Teachers: m.zuk@pollub.pl

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
G KRITIS09	JUNE 1 st	NOVEMBER 1 st
PL LUBLIN03	15 June	30 November

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within **[5]** weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than **[5]** weeks after the assessment period has finished at the receiving HEI.

G KRITIS09: *Transcripts of Records will be issued by the Secretariat of the Receiving School and are provided directly to the sending institutions, no later than 5 weeks after the assessment period has finished at TUC.*

4. Termination of the agreement:

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of unilateral termination, a notice of at least one academic year should be given. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

G KRITIS09: The grading scale ranges from zero to ten (0 to 10) where, 0 is the lowest grade, 10 is the highest grade and five (5) is the minimum pass grade. The ranking is as follows: **EXCELLENT-A** (8.5 to 10), **VERY GOOD-B** (6.5 to 8.49), **GOOD-C** (5 to 6.49) and **FAIL-F** (0 to 4.99).

PARTNER:

PL LUBLIN03:

ECTS grade	points	mark	Polish-in words	English-in words
A	91-100%	5,0	BARDZO DOBRY	EXCELLENT
B	81-90%	4,5	DOBRY PLUS	VERY GOOD
C	71-80%	4,0	DOBRY	GOOD
D	61-70%	3,5	DOSTATECZNY PLUS	SATISFACTORY
E	51-60%	3,0	DOSTATECZNY	SUFFICIENT
F	50% - 0%	2,0	NIEDOSTATECZNY	FAILED

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS09	http://www.mfa.gr/en/visas For further assistance please contact: erasmus@isc.tuc.gr	http://www.tuc.gr/erasmus-en.html
PL LUBLIN03	<u>Students:</u> Celina Handzel, MPhil tel.: +48 81 53 84 790 email: c.handzel@pollub.pl <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl	http://bwm.pollub.pl/en-erasmus.en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS09	erasmus@isc.tuc.gr	http://ec.europa.eu/social/main.jsp?catId=559 http://www.tuc.gr/erasmus-en.html
PL LUBLIN03	<u>Students:</u> Celina Handzel, MPhil tel.: +48 81 53 84 790 email: c.handzel@pollub.pl <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl	http://bwm.pollub.pl/en-erasmus.en

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G KRITIS09	erasmus@isc.tuc.gr	http://www.tuc.gr/erasmus-en.html
PL LUBLIN03	<u>Students:</u> Online application <u>Teachers:</u> Marcin Żuk, MPhil tel.: +48 81 53 84 719 email: m.zuk@pollub.pl	http://bwm.pollub.pl/sms-en-accommodation.en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
G KRITIS09	Professor Vassilios DIGALAKIS Rector	10.12.2013	 
PL LUBLIN03	MSc Michał Dmitruk Erasmus co-ordinator at Lublin university of Technology (Architecture)	09.12.2013	LLP-Erasmus Co-ordinator Faculty of Civil Engineering and Architecture  MSc Michał Dmitruk

⁶ Scanned signatures are accepted