



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ³ (email, phone)	Website
LUBLIN UNIVERSITY OF TECHNOLOGY	PL LUBLIN03	<u>Erasmus Departmental Coordinator:</u> Dr Jarosław Zubrzycki Faculty of Mechanical Engineering <u>International Exchange Office Coordinator:</u> Marcin Żuk, MPhil ul. Nadbysztrzycka 42 a (D.S. 4, p. 8) 20-501 Lublin, Poland tel.: +48 81 53 84 719 fax: +48 81 53 84 792 email: m.zuk@pollub.pl	International Exchange Office website: www.bwm.pollub.pl ECTS Catalogue: http://bwm.pollub.pl/ects.en
UNIVERSITATEA POLITEHNICA TIMISOARA	RO TIMISOA04	Prof. Dr. eng. Lia DOLGA Erasmus+ Institutional coordinator, Head of Department for International Relations Tel: +40 256 403033 Fax : +40 256 403034 E-mail: lia.dolga@upt.ro Address: 2, P-ta Victoriei, 300006 Timisoara, Romania	http://www.upt.ro/international

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code *	Subject area name *	Study cycle *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
PL LUBLIN03	RO TIMISOA04	0715	Mechanics and metal trades	1,2	2 (10 months each)	2 (5 month each)
RO TIMISOA04	PL LUBLIN03	0715	Mechanics and metal trades	1,2	2 (10 months each)	2 (5 month each)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code *	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
PL LUBLIN03	RO TIMISOA04	0715	Mechanics and metal trades	2 (1 week each)	2 (1 week each)
RO TIMISOA04	PL LUBLIN03	0715	Mechanics and metal trades	2 (1 week each)	2 (1 week each)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL LUBLIN03		English	-	B1	B1
RO TIMISOA04		Romanian	English	B1*	B2* (English, French, German or Romanian)

⁴ Mobility numbers can be given per sending/receiving institutions *and per education field (optional**: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

* RO TIMISOA04: No language certification required.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL LUBLIN03: In case you need more detailed information please contact the International Exchange Office. Students (academic matters): c.handzel@pollub.pl

Students (non-academic matters): m.wojcieszek@pollub.pl

Teachers: m.wojcieszek@pollub.pl

RO TIMISOA04: At the date of signing the agreement, Politehnica University Timisoara has limited infrastructure to welcome students and staff with physical disabilities: each case will be analysed individually.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO TIMISOA04	June 15 th	December 15 th
PL LUBLIN03	15 June	30 November

2. The receiving institution will send its decision within 4 weeks after the application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present contract may be modified by either party in agreement with the other party. The parties agree to solve in a friendly manner any controversy arising from the interpretation of the present agreement. In the event of unilateral termination, a notice of at least one academic year should be given to the other party. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

25. **Grading systems of the institutions**

PL LUBLIN03: <http://bwm.pollub.pl/GradingSystemLUT.en>

RO TIMISOA04: The grades are integer values from 1 to 10, with the maximal value of 10 (the highest level of knowledge and skills) and the minimal level of 5 (a basic level of knowledge is required, covering the main topics taught) for passing the examination. The Romanian Ministry of Education recommends the following interpretation of each grade:

Romania	1 - 4	5	6	7	8	9	10
ECTS	F	E	D	C	C	B	A

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<u>Students:</u> Celina Handzel, PhD tel.: +48 81 53 84 790 email: c.handzel@pollub.pl <u>Teachers:</u> Małgorzata Wojcieszek, MA tel.: +48 81 53 84 357 email: m.wojcieszek@pollub.pl	http://bwm.pollub.pl/en-erasmus.en
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	www.mae.ro/en/node/2035

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	<u>Students and Teachers:</u> Małgorzata Wojcieszek, MA tel.: +48 81 53 84 357 email: m.wojcieszek@pollub.pl	http://bwm.pollub.pl/en-erasmus.en
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	http://ec.europa.eu/social/main.jsp?catId=559




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LUBLIN03	Students: Online application Teachers: Małgorzata Wojcieszek, MA tel.: +48 81 53 84 357 email: m.wojciech@pollub.pl	http://bwm.pollub.pl/sms-en-accommodation.en
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	www.upt.ro/international

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
PL LUBLIN03	Dr Jarosław Zubrzycki, Erasmus Departmental Coordinator, Faculty of Mechanical Engineering	15.01.2016	LLP-Erasmus Co-ordinator Faculty of Mechanical Engineering Lublin University of Technology  Ph. D. (Eng.) Jarosław Zubrzycki
RO TIMISOA04	Prof. Dr. eng. Viorel- Aurel ȘERBAN, Rector	18.01.2016	 

⁶ Scanned signatures are accepted