

THE QUALIFICATION PROCEDURE FOR INCOMING STUDENTS

PROJECT NUMBER 2015-2-PL01-KA107-022754

PARTNER COUNTRIES MOBILITY

(KOSOVO, LEBANON, MOROCCO, TUNISIA)

1. The Qualification of incoming students takes place at the Departments of Lublin University of Technology according to the Rector of LUT Regulation No. R 25/2015 of 13 April 2015 on the conditions and procedures of accepting foreign students under Erasmus + Programme (partner countries mobility).
2. Student mobility can be implemented with the Universities from the partner countries which have a valid inter-institutional agreement with Lublin University of Technology. The list of signed agreements is available on the website of the International Exchange Office of LUT <http://bwm.pollub.pl/UmowyKLTm.pl>
3. The first stage of qualification procedure in the Sending Institution should include the rules concerning the grade average and the certification of English, as a language in which classes will be conducted. After the first stage of qualification the applications should be sent to LUT.
4. Qualifying Committee will prepare a reserve list of candidates. In case of the resignation of pre-qualified candidates, the Committee nominates another person from the reserve list.
5. The minutes of the qualification procedure containing a list of pre-qualified candidates along with the Application Forms are forwarded to the International Exchange Office of LUT.
6. In order to take part in the qualification procedure at LUT, students must complete the Application Form and Learning Agreement available on the website of International Exchange Office. What is more, students must submit a confirmation of English language skills (minimum "communicative," or B1 according to CEFR - Common European Framework of Reference for Languages), a photocopy of Passport, and a photocopy of insurance document.
7. Admission of applicants will be carried out in accordance with the inter-institutional agreements signed by the departments of sending institution and Lublin University of Technology.
8. It is agreed that the student's stay at LUT under Erasmus + Programme is 5 months. The

mobility can be extended.

9. The deadline for submitting the documents is 31 January for winter semester and, 30 th November for summer semester.
10. Accepted students will be informed about admission via email (email address taken from the Application Form).
11. Qualified students must report themselves directly to the International Exchange Office of LUT to confirm the arrival to LUT and the completion of other formalities described in the implementation rules for incoming students under Erasmus + - mobility with partner countries (KOSOVO, LEBANON, MOROCCO, TUNISIA).
12. Qualification of incoming students under the Erasmus + Programme can be subject to minor changes in the event of the additional guidance from the Foundation for the Development of the Education System.

Prorektor ds. Nauki



Prof. dr hab. Marzenna Dudzińska